

# LIFE SAFETY PROGRAM

*Emergency preparedness is the responsibility of every member of the WashU community. Knowing how to respond to an emergency greatly reduces the likelihood of lost lives and minimizes the impact on university business. The Emergency Management Department offers a variety of training courses and additional resources to educate faculty, staff and students about emergency response and the importance of preparedness.*

## Training Courses

Registration is available through Learn@Work. View [emergency.wustl.edu/training](http://emergency.wustl.edu/training) for up-to-date class schedules and detailed course descriptions.

- EMGT 2001: Emergency Preparedness Coordinator
- EMGT 2002: Emergency Preparedness Coordinator Annual Refresher
- EMGT 2003: Fire Extinguisher Training
- EMGT 2004: General Emergency Preparedness
- EMGT 2005: Active Shooter Response Training



In addition to training offered through Emergency Management, the following courses are available through other university departments.

- CPR/Automatic External Defibrillator (AED) Training ([www.fpp.wustl.edu](http://www.fpp.wustl.edu) or [www.est.wustl.edu](http://www.est.wustl.edu))
- Rape, Aggression, Defense (RAD) Training ([www.police.wustl.edu](http://www.police.wustl.edu))

## Guidance for Departments

### *Emergency Planning*

On a basic level, there are two primary categories of emergency plans each department should have:

- Office emergency plans - intended for immediate life safety and property protection
- Business continuity plans - outline procedures that enable an organization to respond to an event and continue or quickly resume critical operations and functions

### *Workplace Assessments*

It is vital to assess and prepare the environment prior to an emergency to reduce risk and ensure safe practices. Emergency Management can help by conducting a workplace assessment to identify potential hazards and safe shelter areas.

## Tools & Resources

Every department should consider investing in additional resources prior to an emergency. The following are a few suggestions to consider. For more information, visit [emergency.wustl.edu](http://emergency.wustl.edu).

- emergency preparedness kits
- NOAA all-hazard weather radios
- fire extinguishers
- automated external defibrillators

