**Essential Function Analysis**

The purpose of this worksheet is to provide a snapshot of what is important for your area and why it is important. An Essential Function Analysis identifies and documents essential functions and determines the importance of the areas activities by assessing the following:

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| Essential Function | How much time could pass without this essential function? | Can this essential function be performed utilizing Canvas? | Is there a minimum number of staff needed to enable essential function to continue at an acceptable level? | Is there a minimum number of resources needed to enable essential function to continue at an acceptable level? | Does the essential function have any interdependencies with WashU departments? | Does the essential function have any interdependencies with BJ departments? | Any regulations, accreditations, or laws governing the essential function? |
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